

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 15 July 2025 at 7pm**

Signed: Clare Hamilton, *Clerk/RFO Upper Hardres Parish Council*, 08 July 2025

Agenda

1. To record attendance and apologies for absence

2. To consider acceptance of the Minutes of the meeting held on 12 May 2025

3. To record Members' declarations of interest on Agenda items

4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.

5. Matters arising not covered by the Agenda

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)
Responding to Planning Applications: In order for councillors to be aware of parishioners' views on a planning application, parishioners are encouraged to share their thoughts with the parish council at least one week before the CCC submission deadline. In that way, councillors can support parishioners' views if necessary.

6.1 **Potential planning breach at land at Lime Kiln Lane** CCC investigating

6.2 **CA/25/00705 9 Homeside Farm, Bossingham, Kent, CT4 6AR** CCC GRANTED
Single-storey rear extension following the demolition of existing conservatory

6.3 **CA/25/00002 Land East of Manns Hill, Bossingham CT4 6EB** CCC GRANTED
Single-storey detached dwelling following the demolition of existing outbuilding.

6.4 **CA/25/00288 Tudor Rose Cottage, Pett Bottom Road CT4 6EG** awaiting CCC decision
Application for Listed Building Consent for external and internal alterations including replacement plasterboard installation of extractor fan to first floor together with wood stain to external timber work, brickwork to be repainted where required.

6.5 Outstanding planning applications affected by water quality at Stodmarsh nature reserve.

7. Highways

Highways issues can be reported directly to KCC [here](#).

- 7.1
- a. Manns Hill, Bossingham: Openreach, temporary road closure - 28th August 2025 between Farncombe and Coombe House.
 - b. Central white lining: requested for Hardres Court Road/Lime Kiln Lane bend.
 - c. Replacement double bend sign, Hardres Court Road: original was knocked down by a vehicle approx. two years ago, replacement requested.

- 8. Reports**
- 8.1 City and County Councillors**
- 8.2 Footpaths**
a. CB376: Japanese Knotweed reported to KCC PRow 2 May, ref. 250531606.
- 8.3 Bossingham Village Hall**
Picnic tables, parasols and bases have been delivered and installed.
- 8.4 Bossingham Playing Field**
- 9. Finance**
- 9.1** To note Balance of Account at 13 May 2025
- 9.2** To note Receipts and Payments since last meeting and Bank Reconciliation
- 9.3 To consider** Expenditure due before next meeting
- 9.4** Annual Governance & Accountability Return: Completed forms were submitted to the External Auditor and published on website on 2 June. Period for the Exercise of Public Rights is 3 June-14 July.
- 10. CIL (Community Infrastructure Levy) Neighbourhood Portion**
To note balance of CIL funds
- 11. Highways Improvement Plan (HIP)**
a. HGV signs
b. Roundels
- 12. Dog fouling signage and waste bin**
To consider the purchase of a general waste bin to replace the broken dog waste bin outside VH which was removed by CCC.
- 13. Website & Email addresses**
From 1 July, parish council email address is clerk@upperhardres-pc.gov.uk and the old uhpc.clerk@gmail.com address is no longer in use.
- 14. Parish Councillor vacancy & Clerk vacancy**
To consider the co-option of a councillor, following receipt of Letter of Co-option from CCC.
To consider the advertisement for a replacement clerk, as circulated to councillors ahead of this meeting.
- 15. For information**
- Meeting dates 2025: Tuesdays at 7pm, Bossingham Village Hall - 16 September, 11 November.
- Next meeting: 16 September 2025, 7pm.

Chairman Nick Waldron

Parish Clerk Clare Hamilton

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