

Chairman Nick Waldron

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Minutes of Extraordinary Meeting held on Saturday 1 November 2025, 3.30pm, at Bossingham Village Hall

1. Attending

Chairman Nick Waldron, Cllr Simon Warner, Cllr James Hodgkinson, Clerk/RFO Clare Hamilton, Jessica Wood.

2. Members' declarations of interest on Agenda items

Cllr Nick Waldron left the meeting for item 4.

3. Co-option of a Parish Councillor

After the Notice of Vacancy period following the resignations of Angela Waldron and Robert Richardson, CCC informed us that co-options to fill two councillor vacancies can take place.

It was resolved to co-opt Jessica Wood as a Parish Councillor, as proposed by Cllr Simon Warner and seconded by Cllr James Hodgkinson. Acceptance of Office form was signed. Disclosure of Pecuniary Interests form to be completed and supplied asap.

One Councillor vacancy remains.

4. Interviews for Parish Clerk/RFO role

Following advertising the vacancy on the KALC website, Hardres & Stelling News and social media, five applications were received. Following a selection process, three candidates were shortlisted (one since withdrew) and two candidates attended for interview.

Councillors were impressed with the professionalism and strength of both interviewees and after much discussion **it was resolved** to offer the role to Karley Hubbard, as proposed by Cllr Simon Warner, seconded by Cllr James Hodgkinson, and agreed by Cllr Jess Wood. Chairman Nick Waldron abstained from the interview process.

5. For information

- Proposed Parish Council community event: it was felt it was too late to arrange a Christmas table top sale for this year, an Easter event will be considered instead
- Welcome Pack: to be reviewed
- Car park signage at BVH: signage needed to clarify parking for hall users, cost will be approx. £100
- Next Ordinary Meeting: Tuesday 11 November 2025 at 7pm
- Meeting closed at 5.10pm.

Signed Nick Waldron, Chairman, 11 November 2025

Chairman Nick Waldron

Parish Clerk Clare Hamilton

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