

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 10 March 2026 at 7pm**

Signed: Karley Hubbard, *Clerk/RFO Upper Hardres Parish Council*, 03 March 2026

Agenda

1. **To record attendance and apologies for absence**
2. **To consider** acceptance of the Minutes of the Meeting held on 13 January 2026
3. **To consider** the co-option of a Parish Councillor
4. **To record Members' declarations of interest on Agenda items**
5. **Public participation on Agenda items**
6. **Matters arising not covered by the Agenda**
7. **Planning Applications** Planning applications may be viewed at Canterbury City Council's website [here](#)
Responding to Planning Applications: In order for councillors to be aware of parishioners' views on a planning application, parishioners are encouraged to share their thoughts with the parish council at least one week before the CCC submission deadline. In that way, councillors can support parishioners' views if necessary.
 - 7.1 **ENF/25/00176 Site at Pett Bottom Road CT4 6EQ**
Relating to concerns raised to CCC by members of the public relating to potential unauthorised development.
 - 7.2 **CA/25/02065 Dane Cottage, Hogg Lane, Petham CT4 5PJ** *CCC Refused*
Porch to front elevation
 - 7.3 **CA/25/02066 Dane Cottage, Hogg Lane, Petham CT4 5PJ** *CCC Refused*
Application for Listed Building Consent for external alterations including porch to front elevation.
 - 7.4 **CA/26/00261 Little Bossingham Farm, Lime Kiln Lane, Bossingham, CT4 6FY** *Comments to CCC 20.03.26*
Installation of a roof mounted solar array on 3 outbuildings
 - 7.5 Outstanding planning applications affected by water quality at Stodmarsh nature reserve.
 - 7.6 Concern about deterioration of the Tithe Barn, Upper Hardres.
8. **Highways** Highways issues can be reported directly to KCC [here](#).
 - a. Water leak, Ashdale, Manns Hill. Water leak is now fixed. Potholes reported, Ref 939795.
9. **Reports**
 - 9.1 **City and County Councillors**
 - 9.2 **Footpaths**
 - 9.3 **Bossingham Village Hall**
 - a. Car park signage installation
 - b. Gardening volunteer

- 9.4 **Bossingham Playing Field**
a. Gate signage installation
b. Inspections
- 10. Finance**
10.1 To note Balance of Account at 10 March 2026
10.2 To note Receipts and Payments since last meeting and Bank Reconciliation
10.3 To note VAT reclaim applied for 01.10.25-28.02.26
10.4 **To consider** Expenditure due before next meeting
10.5 Banking updates.
- 11. CIL (Community Infrastructure Levy) Neighbourhood Portion**
To note balance of CIL funds.
- 12. Dog fouling**
a) KALC Area Committee
- 13. Annual Parish Council Meeting**
To discuss Annual Parish Council Meeting in May.
- 14. Community Resilience Plan/Emergency Plan**
To consider proposed Plan.
- 15. Welcome Pack**
To consider a review of the Welcome Pack.
- 16. Internal Audit**
To discuss appointing an Internal Auditor
- 17. PAYE/Payroll**
To consider appointing a payroll company
- 18. Local Government Reorganisation**
- 19. For information**
- **Meeting dates 2026:** Tues at 7pm - 12 May, 14 July, 15 September, 10 November.
 - **Next meeting: 12 May 2026** (6.30pm Annual Council Meeting & Ordinary Meeting; 7.30pm Annual Parish Meeting)

Chairman Nick Waldron

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