

# Upper Hardres Parish Council

Chairman Nick Waldron

Clerk/RFO Clare Hamilton | [uhpc.clerk@gmail.com](mailto:uhpc.clerk@gmail.com) | 01303 257321 | [upperhardrespc.co.uk](http://upperhardrespc.co.uk)

*To members of the council, press and public,*

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 12 November 2024 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 05 November 2024

## Agenda

1. **To record attendance and apologies for absence**

2. **To consider** acceptance of the Minutes of the meeting held on 10 September 2024

3. **To record Members' declarations of interest on Agenda items**

4. **Public participation on Agenda items**

To adjourn for 30-minute public participation session, if required

*The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.*

5. **Matters arising not covered by the Agenda**

6. **Planning Applications** Planning applications may be viewed at Canterbury City Council's website [here](#)
- 6.1 **Potential planning breach at land at Lime Kiln Lane** CCC investigating
- 6.2 **CA/24/01867 Knotty Oak, The Street, Bossingham CT4 6DX** Comments to CCC by 29.11.24  
First floor extension together with roof lights and windows to side elevation.
- 6.3 **CA/24/01475 Three Elms, The Street, Bossingham CT4 6DX** CCC GRANTED  
Extension of existing vehicular access together with hardstanding.
- 6.4 **CA/24/01462 Walnut Tree Farm, Pett Bottom Rd, Lynsore Bottom CT4 6EG** CCC GRANTED  
Front extension.
- 6.5 **CA/24/01382 Orchard House, Manns Hill, Bossingham CT4 6ED** CCC GRANTED  
Retrospective application for single-storey rear extension together with porch, following demolition of existing porch.
- 6.6 Outstanding planning applications affected by water quality at Stodmarsh nature reserve to be listed in Appendix.

**7. Highways** Please report Highways matters directly to KCC [here](#)

**8. Reports**

**8.1 City and County Councillors**

**8.2 Footpaths**

**8.3 Trees**

- a. To note retirement of Tree Officer
- b. **To consider** commissioning tree survey

**8.4 Bossingham Village Hall**

**8.5 Bossingham Playing Field**

- a. Repair to goal posts
- b. Trees removal, grass seeding, grasslok tiles installation

**9. Finance**

**9.1** To note Balance of Account at 12 November 2024

**9.2** To note Receipts and Payments since last meeting and Bank Reconciliation

**9.3 To consider** Clerk's annual salary rise in accordance with NALC Local Government Services Pay Agreement 2024/25, backdated to 1 April 2024

**9.4 To consider** Expenditure due before next meeting

**9.5** To note receipt of VAT reclaim 1/2

**9.6** To note any banking updates

**9.7 To consider** Budget 2025/26 and Precept request 2025/26

**10. CIL (Community Infrastructure Levy) Neighbourhood Portion**

**11. Bus shelter**

Parish Council noticeboard to be reinstated

**12. Highways Improvement Plan (HIP)**

To note progress

**13. Dog fouling**

Awaiting signage from CCC

**14. Website**

**To consider** costs to change to .gov.uk domain for website and email addresses

**15. For information**

- Meeting dates 2025: Tues at 7pm at Bossingham Village Hall - 14 January, 11 March, 13 May, 15 July, 16 September, 11 November
- Next meeting: 14 January 2025.