

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 13 January 2026 at 7pm**

Signed: Karley Hubbard, *Clerk/RFO Upper Hardres Parish Council*, 06 January 2026

## Agenda

- 1. To record attendance and apologies for absence**
- 2. To consider** acceptance of the Minutes of the Meeting held on 11 November 2025
- 3. To record Members' declarations of interest on Agenda items**
- 4. Public participation on Agenda items**
- 5. Matters arising not covered by the Agenda**
- 6. Planning Applications** Planning applications may be viewed at Canterbury City Council's website [here](#)  
*Responding to Planning Applications: In order for councillors to be aware of parishioners' views on a planning application, parishioners are encouraged to share their thoughts with the parish council at least one week before the CCC submission deadline. In that way, councillors can support parishioners' views if necessary.*
  - 6.1 ENF/25/00176 site at Pett Bottom Road CT4 6EQ**  
Relating to concerns raised to CCC by members of the public relating to potential unauthorised development.  
Council Officers will continue to monitor the site and make relevant investigations to ensure use of the land remains lawful.
  - 6.2 CA/25/02065 Dane Cottage, Hogg Lane, Petham CT4 5PJ** *UHPC Acceptable*  
Porch to front elevation
  - 6.2 CA/25/02066 Dane Cottage, Hogg Lane, Petham CT4 5PJ** *UHPC Acceptable*  
Application for Listed Building Consent for external alterations including porch to front elevation.
  - 6.3 CA/25/00985 Bossingham Village Hall, The Street, Bossingham CT4 6DX**  
Query re. reimbursement of planning application admin fee.
  - 6.4** Outstanding planning applications affected by water quality at Stodmarsh nature reserve.
  - 6.5** Concern about deterioration of the Tithe Barn, Upper Hardres.
- 8. Highways** Highways issues can be reported directly to KCC [here](#).
  - a. Water leak, Manns Hill/The Street; Reported to SE Water on 17.12.25 and to KCC ref 917946.
  - b. Pett Bottom Road: ref 907522 Parishioner report of illegal entrance. CCC Enforcement Officer has informed that they are monitoring the situation.
  - c. Fly tipping Court Road: locations supplied to CCC Enforcement Officer and to Cllr Mike Bland.

**9. Reports**

**9.1 City and County Councillors**

**9.2 Footpaths**

**9.3 Bossingham Village Hall**

- a. Car park signage
- b. Gardening volunteer needed

**9.4 Bossingham Playing Field**

- a. Gate signage
- b. Inspections.

**10. Finance**

**10.1** To note Balance of Account at 01 January 2026

**10.2** To note Receipts and Payments since last meeting and Bank Reconciliation

**10.3** **To consider** Expenditure due before next meeting

**10.4** To note Precept 2026/27 applied for

**10.5** Banking updates.

**11. CIL (Community Infrastructure Levy) Neighbourhood Portion**

To note balance of CIL funds.

**12. Dog fouling signage and waste bin**

- a. Waste bin
- b. Enforcement Officer.

**13. Parish Council community event**

**To consider** a community event for the parish.

**14. Community Resilience Plan/Emergency Plan**

**To consider** proposed Plan.

**15. Welcome Pack**

**To consider** a review of the Welcome Pack.

**16. Neighbourhood Watch**

**17. Local Government Reorganisation**

**18. For information**

- Meeting dates 2026: Tues at 7pm - 10 March, 12 May, 14 July, 15 September, 10 November.

- **Next meeting: 10 March 2026, 7pm.**

*Chairman Nick Waldron*

*Parish Clerk Karley Hubbard | 077872 417912 | [clerk@upperhardres-pc.gov.uk](mailto:clerk@upperhardres-pc.gov.uk) | [www.upperhardres-pc.gov.uk](http://www.upperhardres-pc.gov.uk)*