

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 16 September 2025 at 7pm**

Signed: Clare Hamilton, *Clerk/RFO Upper Hardres Parish Council*, 09 September 2025

Agenda

1. To record attendance and apologies for absence

2. To consider acceptance of the Minutes of the meeting held on 15 July 2025

3. To record Members' declarations of interest on Agenda items

4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.

5. Matters arising not covered by the Agenda

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

Responding to Planning Applications: In order for councillors to be aware of parishioners' views on a planning application, parishioners are encouraged to share their thoughts with the parish council at least one week before the CCC submission deadline. In that way, councillors can support parishioners' views if necessary.

6.1 **CA/25/00985 Bossingham Village Hall, The Street, Bossingham CT4 6DX** *comments to CCC by 22.08.25*
Siting of shipping container for storage.

6.2 **CA/25/00288 Tudor Rose Cottage, Pett Bottom Road CT4 6EG** *CCC GRANTED*
Application for Listed Building Consent for external and internal alterations including replacement plasterboard installation of extractor fan to first floor together with wood stain to external timber work, brickwork to be repainted where required.

6.3 Outstanding planning applications affected by water quality at Stodmarsh nature reserve in Appendix.

7. Highways Highways issues can be reported directly to KCC [here](#).

a. Replacement double bend sign, Hardres Court Road: requested. Report ref 878608

b. Missing Bossingham sign at southern entrance to village: Report ref 899448

c. Manns Hill: Part closure for Openreach 28 August between Farncombe and Coombe House.

8. Reports

8.1 City and County Councillors

8.2 Footpaths

a. CB376: Japanese Knotweed reported to KCC PRow 2 May, ref. 250531606. Tracking still states 'in progress'.

8.3 Bossingham Village Hall

8.4 Bossingham Playing Field

9. Finance

9.1 To note Balance of Account at 16 September 2025

9.2 To note Receipts and Payments since last meeting and Bank Reconciliation

9.3 **To consider** Local Government Services Pay Agreement 2025/26

- 9.4 **To consider** Expenditure due before next meeting
- 9.5 Bank: To sign form to formalise clerk's change of address.
- 10. CIL (Community Infrastructure Levy) Neighbourhood Portion**
To note balance of CIL funds.
- 11. Highways Improvement Plan (HIP)**
a. HGV signs
b. Roundels.
- 12. Dog fouling signage and waste bin**
a. Waste bin: ordered, awaiting delivery.
- 13. KALC Area Committee**
To receive Cllr James Hodgkinson's report on the KALC Canterbury Area Committee AGM on 11 August.
- 14. Devolution**
- 15. Parish Councillor vacancy & Clerk vacancy**
a. Following the Notice of Vacancy period following the resignations of Angela Waldron and Robert Richardson, CCC inform that co-options to fill two councillor vacancies can take place.
b. **To consider** responses to the clerk vacancy advert.
- 16. For information**
- Bus shelter
- Fire hydrants
- Meeting dates 2026: Tues at 7pm - 13 January, 10 March, 12 May, 14 July, 15 September, 10 November
- Next meeting: 11 November 2025, 7pm.